



Holy Family Catholic School

Inspired by the Gospel of Jesus Christ, the Holy Family Catholic School community commits to fostering: deepening faith, academic excellence, responsibility for self, and concern for others.

Holy Family Catholic School VPK Attendance Policy

Holy Family Catholic School is pleased to offer the Voluntary Pre Kindergarten Program to our qualifying four year olds. At HFCS we strive to provide a well-balanced early primary program that is “Inspired by the Gospel of Jesus Christ, the Holy Family Catholic School community commits to fostering deepening faith, academic excellence, and responsibility for self and concern for others.”

Instructional hours for our VPK students are from 7:45 am until 11:45 am, Monday through Thursday. Our program begins on August 20, 2012 and ends on May 17, 2013.

Late arrivals and departures are disruptive to the learning process. All VPK instruction begins promptly at 7:45 am. Students may begin to arrive at 7:15 am. It is suggested that parents park in the east side of the Church parking lot (Chapel area) and cross their children at the Safety Patrol crosswalk and enter the school building at the gym entrance. Students will be supervised in the hallway until 7:30 am. At that time our VPK teachers will greet any parents that are waiting with their child; and escort the children into the classroom.

- ❖ **Parents must sign an attendance verification form provided by the school each month**
- ❖ Children must arrive in the VPK classroom by 7:45 am daily
- ❖ Children must be in attendance until 11:45 am daily
- ❖ Parents must call the school office (645-9875) by 8:30 am if your child is going to be late or absent
- ❖ All absences require a written note from the parents or guardian
- ❖ Students absent for three or more days in a row must provide a doctor’s note
- ❖ **Any child who is absent more than three times in one month may be terminated from the VPK funded program. The child may continue to attend HFCS but will be required to pay full tuition and applicable fees for the remainder of the school year.**

I understand and accept the terms of the Holy Family Catholic School VPK attendance policy.

Parent Name: _____

Parent Signature: _____

Student Name(s): _____

Date: _____